

16 June 1969

MEMORANDUM FOR: Foreign Missile and Space Analysis Center Employees
SUBJECT : FMSAC Career Enhancement Program

1. The FMSAC Career Service Panel (CSP) is satisfied from the preliminary reactions that there is general interest in a career enhancement program within FMSAC. There are several basic characteristics of the program that can be outlined at this time which were arrived at in two discussion sessions involving several FMSAC analysts.

2. The CSP will maintain general responsibility for the program. Tentative prerequisites for the program include a minimum of nine months in FMSAC and a grade range of GS-09 through GS-13. The program basically involves gaining experience in at least one Division other than the parent Division. The program will be tailored to fit individual requirements and will involve varied amounts of training. This training could include enrollment in OTR courses, attendance at local universities or attendance at accredited academic courses offered at Headquarters as well as on-the-job training. Each Division Chief will ensure appropriate attention is provided to the program.

25X1A9a 3. If you are interested in becoming more familiar with the details of the proposed career enhancement program, please submit your name on attached sheet to [REDACTED]. It is anticipated that there will be a group discussion based on the interest expressed sometime the week of 16 June.

4. You should be prepared at a later date to provide an informal summary or outline of what you envision such a basic program should be, as tailored to your individual ideas and plans for career enhancement and development.

25X1A9a [REDACTED]

Chairman

Foreign Missile and Space Analysis Center
Career Service Panel

I am interested in learning more about the FMSAC Career Enhancement Program.

Signed _____